



Connecting to Greatness...

TRAINING LOCATIONS

- Accra
- Abuja
- Dubai
- Lagos
- London
- Nairobi
- Port-Harcourt

Courses are available for in-house delivery,
& customised to your needs/budget.

ogs

Oil & Gas Soft Skills Ltd

www.og-softskills.com



OIL & GAS SOFT SKILLS TRAINING CALENDAR YEAR 2019

...Connecting to Greatness.



OIL & GAS BUSINESS PERFORMANCE

Course Title	Mar	Apr	May	Jun	Jul	Sep	Oct	Nov	FEES	Duration
Business Essentials for Technical Professionals			20 - 24			16 - 20			N350,000.00	5 Days
Certificate in Downstream Oil & Gas Operations	16			15		14			N185,000.00	3 Saturdays
Certificate in Upstream Oil & Gas Operations		23 - 26				17 - 20			N285,000.00	4 Days
Graduate Certificate in Oil & Gas Management (GCOM)	9				13				N350,000.00	12 Saturdays
International Petroleum Contract Negotiation				5 - 8				27 - 29	N350,000.00	3 Days
Local Content Implementation & Compliance			15 - 17				9 - 11		N220,000.00	3 Days
Oil & Gas Business Development	27 - 29				24 - 26			13 - 15	N250,000.00	3 Days
Oil & Gas Project Finance				25-28			7- 10		N300,000.00	4 Days
Petroleum Project Economics		10 - 12				4 - 6			N250,000.00	3 Days
Strategic Leadership for Oil & Gas Executives					22 - 26				\$ 3,000.00	5 Days
Upstream Procurement & Supply Chain Management					1 - 5				N350,000.00	4Days

OIL & GAS OPERATIONAL EXCELLENCE

Course Title	Apr	May	Jun	Aug	Sep	Nov	FEES	Duration
Advanced Procurement & Contracting				13-16			\$ 3,000.00	4 Days
Basic Drilling Technology		22 - 24			18-20		N300,000.00	3 Days
Drilling Essentials for Non_Drilling Professionals	24 - 25						N200,000.00	2 Days
Knowledge Management in the Oil Industry			25-28				\$ 3,000.00	4 Days
Oil & Gas Project Risk Management	10 - 11					7 - 8	N150,000.00	2 Days
Operational Excellence in the Oil Industry			3-7			25-29	\$ 3,000.00	5 Days
Project Cost Engineering			5 - 7				N300,000.00	3 Days
Stakeholder Management in the Oil Industry			26 - 28				N250,000.00	3 Days
Strategic Leadership for Oil & Gas Executives		8-10			9 - 13		\$ 3,000.00	5 Days

HEALTH, SAFETY & ENVIRONMENT

Course Title	Feb	Apr	May	Jun	Jul	Sep	FEES	Duration
HSE Management	11 - 13				10 - 12		N150,000.00	3 Days
Environmental Audit		4 - 5			25 - 26		N150,000.00	2 Days
Root Cause Analysis Methods			22-24			25 - 27	N185,000.00	3 Days
Environmental & Workplace Risk Assessment	7 - 8			4 - 5			N150,000.00	2 Days
OPITO - International Minimum Industry Safety Training (Certification)							N100,000.00	CALL
OPITO - Authorised Gas Testing Levels I & II (Certification)							N150,000.00	CALL

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2019 Training Calendar



BUSINESS STRATEGY & PERFORMANCE

Course Title	Venue	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Nov	Dec	FEES	Duration
Business Communication & Negotiation Skills	Lagos	20-22					10-12					N180,000.00	3 Days
Coaching & Mentoring for Results	Lagos			25 - 26					19 - 20			N150,000.00	2 Days
Data Analysis & Visualization	Lagos						15 - 19					N350,000.00	5 Days
Design Thinking for Business Model Innovation	Lagos/Abuja				22-24					27 - 29		N255,000.00	3 Days
Digital Sense Making for Strategic Advantage	Lagos		21 - 22			20 - 21			19 - 20		5 - 6	N150,000.00	2 Days
Finance for Non-Finance Managers	PHC				15 - 17							N185,000.00	3 Days
Influencing Skills for Supervisors and First Line Managers	Lagos		13-15					28-30				N175,000.00	3 Days
International Leadership Development	Nairobi						1-5					\$ 3,500.00	5 Days
Leading Employees through Change	Abuja		14 - 15					06-Jul				N150,000.00	2 Days
Managing People for Effective Performance	Lagos		6 - 8			19 - 21					4 - 6	N205,000.00	3 Days
Scenario Planning in Uncertainty	Lagos		21 - 22				17 - 18				2 - 3	N150,000.00	2 Days
Strategic Management in a Dynamic Environment	London						15 - 29					\$ 3,000.00	5 Days
Strategic Marketing Management	Lagos/Abuja				15-17					6-8		N255,000.00	3 Days

HUMAN RESOURCES DEVELOPMENT

Course Title	Venue	Mar	May	Jul	Aug	Oct	Nov	FEES	Duration
HR Analytics - Development & Implementation	Lagos/ Abuja		22-24			2-4		N205,000.00	3 Days
Human Resource Development in the Oil & Gas Industry	Lagos/ PHC		14-16				6 - 8	N250,000.00	3 Days
Managing the Training Function	Lagos	28 - 29						N150,000.00	2 Days
Strategic Human Resource Management	Lagos			24 - 26				N205,000.00	3 Days
Strategic Talent Management with DISC Profiles	Lagos				27-29			N185,000.00	3 Days

SELF LEADERSHIP & PERSONAL MASTERY

Course Title	Venue	Feb	May	Jul	Aug	Sep	Nov	FEES	Duration
Assertiveness at Work	Lagos	19-20	16-17		8-9		12 -13	N150,000.00	2 Days
Business Writing for Business Success	Lagos	5 - 6		30 - 31				N155,000.00	2 Days
Creativity & Critical Thinking Workshop	Lagos		30-31			26-27		N175,000.00	2 Day
Handling Difficult Conversations	Lagos				8 - 9			N150,000.00	2 Days
Managing Competing Priorities	Lagos	18-19		11-12				N150,000.00	2 Days

PROJECT & CONTRACT MANAGEMENT

Course Title	Venue	Mar	Apr	May	Jun	Jul	Aug	Sep	Nov	FEES	Duration
Advanced Project Management	Lagos			15 - 17						N185,000.00	3 Days
Contract Management	Lagos		18-19				19-20		21-22	N180,000.00	2 Days
Procurement Management	Lagos	4-5			6 - 7				7-8	N180,000.00	2 Days
Project Cost Engineering	Lagos						26-30			N350,000.00	5 Days
Project Management Essentials	Lagos		3 - 5							N185,000.00	3 Days
Project Planning & Scheduling with Primavera	Lagos		8-12					23 - 27		N205,000.00	5 Days
Quality & Risk Management in Projects	Lagos			8-10						N150,000.00	3 Days
Working Efficiently with MS Excel (Intermediate)	Lagos					24-26				N185,000.00	3 Days

For booking & enquires contact:

Tel: +234 01 4544482; 803 308 4541 Email: training@og-softskills.com www.og-softskills.com

Group & Early Registration attracts DISCOUNTS



CYBERSECURITY FOR THE OIL INDUSTRY

- Vulnerability Management
- Cyber Risk Assessment
- Incidence Response Planning
- Penetration Testing

Stop them before they stop you!



UNIFIED COMMUNICATION SOLUTIONS

- IPBX
- Video Conferencing
- Learning Technologies
- Conferencing Boardroom on demand

Seamless Collaboration and Teamworking



DIGITAL TRANSFORMATION SOLUTIONS

- Document Digitization
- Document Archiving
- Productivity Workflows
- Data Analytics

Business at the speed of digital...